



C-NRPP/PNCRC

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## C-NRPP New Application - Measurement and Mitigation Certifications

Certification : (circle all that apply) Measurement (CRT) Mitigation (CRMT)

### PROFESSIONAL INFORMATION (all correspondence will be sent to your Professional Address)

Your Name		
Company Name		
Address		
City		Province:
Postal Code		
Phone # (one number)		
Fax # (one number)		
Website		
E-mail		

Personal Information: (in case of change in business, for office use only)

Home Phone: ( ) \_\_\_\_\_ Home Address: \_\_\_\_\_  
 \_\_\_\_\_

### List Devices Used for Measurements : (also required for Mitigators)

(used for information purposes only can be left blank if devices haven't been purchased yet)

C-NRPP- Device Code:	Name of Device (including model # or configurations)	Check if you also provide Analysis for device

Any devices which required the professional to provide Analysis will require you to apply for Analytical Services in addition to Measurement Certification. This is a separate application.

Required for New Application : (For Measurement Certification)

- \_\_\_\_\_ 1. Completed and Signed C-NRPP Application Form
- \_\_\_\_\_ 2. Course Completion Certificate from qualified C-NRPP Measurement Certification course
- \_\_\_\_\_ 3. C-NRPP Exam Report showing successfully passing the C-NRPP Measurement exam
- \_\_\_\_\_ 4. \$200 Fee (includes a C-NRPP Certification wallet card)
- \_\_\_\_\_ 5. \$7.50 for 8 ½ x 11 Certificate (optional)

Required for New Application : (For Mitigation Certification)

- \_\_\_\_\_ 1. Completed and Signed C-NRPP Application Form
- \_\_\_\_\_ 2. Course Completion Certificate from qualified C-NRPP Measurement Certification course
- \_\_\_\_\_ 3. C-NRPP Exam Report showing successfully passing the C-NRPP Measurement exam
- \_\_\_\_\_ 4. Certificate of Insurance showing effective date of insurance and minimum required coverages
- \_\_\_\_\_ 5. \$200 Fee (includes a C-NRPP Certification wallet card)
- \_\_\_\_\_ 6. \$7.50 for 8 ½ x 11 Certificate (optional)

Please include cheque made payable to "C-NRPP"

If you would like to pay by credit card check here: \_\_\_\_\_

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**Acknowledgement and acceptance:** All of the information I have provided in this application is accurate to the best of my knowledge and I have read and agree to abide by the *Code of Ethics/Disciplinary Policy for C-NRPP Certified Radon Professionals*.

I have read the above information and understand all requirements pertaining to the certification for which I am applying. I understand that intentional misrepresentation of this information could be grounds for loss of certification. By submitting this application, I agree to meet all applicable program requirements. I understand that my C-NRPP certification is non-transferable and that my C-NRPP certification pertains to me as an individual and not any company. I understand that it is my responsibility to keep C-NRPP notified of any changes in pertinent information, and that C-NRPP will notify me through the addresses and phone numbers I have provided. I understand that my C-NRPP certification is subject to review and that I may be assessed an investigation fee if I either instigate a faulty claim against another C-NRPP certified individual, or if I am found to be in violation of C-NRPP Code of Ethics or fail to abide by any protocols adopted by C-NRPP or Health Canada (for Canadian Radon Professionals) in performing my services. I agree to surrender my C-NRPP identification card if I voluntarily withdraw or if I am de-certified from the program. I further understand that the C-NRPP is not liable for any damages or harm arising from participation in this program or from any work performed by its participants.

Accepted by (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## Code of Ethics/Disciplinary Policy for C-NRPP Certified Radon Professionals

***As a radon professional, Certified by the C-NRPP National Radon Proficiency Program, I hereby acknowledge, accept and profess to abide by the following code of conduct and ethics:***

*I shall endeavor to keep myself current and informed and satisfy continuing education requirements for my certification. I shall conduct myself in a professional manner befitting of my Certified status.*

*I shall proudly represent my certified status to the public I serve and I shall provide my professional C-NRPP certification number in writing to each member of the public (each customer job) for any radon service or system installation that I perform or supervise.*

*I shall do nothing to undermine, detract from, or otherwise cause to develop any damaging associations with respect to this certification. I accept that any activity on my part that will cause this certification any measure of injury serves as a breach and a failure on my part to uphold this code of ethics. Moreover, I accept that such actions for which I might be responsible could result in the revocation of my certification.*

**Protocols:** I agree to conduct business in accordance with the protocols and the quality assurance and quality control guidelines prescribed by the C-NRPP Policy Advisory Board (PAB). The list of standards currently approved by the C-NRPP PAB is:

### **Measurement Protocols**

1. Guide for Radon Measurements in Public Buildings (Schools, Hospitals, Care facilities, Detention Centers) Health Canada, 2008
2. Guide for Radon Measurements in Residential Dwellings(Homes), Health Canada, 2008
3. Quality Assurance: U.S EPA Guidance on Quality Assurance 402-R-0152 October 1997

### **Mitigation Guidance document**

1. Reducing Radon Levels in Existing Homes, Health Canada,
2. ASTM E-2121 Standard Practice for Installing Radon Mitigation Systems in Existing Low-Rise Residential Buildings

I further agree to adhere to specific national, provincial or territorial protocols, laws, codes or regulations that exist for any radon service or system installation that I perform or supervise.

I hereby acknowledge and accept the following Disciplinary Policy:

**C-NRPP Certification Disciplinary Policy:** C-NRPP reserves the right to sanction or revoke the certification of any individual due to misconduct. The right to deny, revoke, discipline, or suspend a C-NRPP certification vested in the C-NRPP program and all decisions shall be verified and upheld by C-NRPP's Discipline Committee. Disciplinary actions are at the sole discretion of the C-NRPP Discipline Committee and may include, but are not limited to: warnings, revocation, restitution and/or additional continuing education. In the event that the C-NRPP Discipline Committee determines that an individual should be suspended from membership in the C-NRPP Certification Program, a representative of C-NRPP as may be designated by the C-NRPP Policy Advisory Board, shall provide twenty (20) days notice of suspension or expulsion to the member and shall provide reasons for the proposed suspension or expulsion. The individual may make written submissions to the representative as may be designated by the C-NRPP Policy Advisory Board, in response to the notice received within such twenty (20) day period. In the event that no written submissions are received by the

representative as may be designated by the C-NRPP Policy Advisory Board, may proceed to notify the individual that the individual is suspended or expelled from membership in the Corporation. If written submissions are received in accordance with this section, the board will consider such submissions in arriving at a final decision and shall notify the member concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The board's decision shall be final and binding on the member, without any further right of appeal.

Misconduct includes but is not limited to:

- Falsification of certification application or renewal application;
- Failure to submit appropriate fees related to certification;
- Misrepresentation of certification status (including stating or implying that the individual certification covers the company);
- Falsification of QA/QC data (Note: inadequate QA/QC will result in discipline and, if not corrected, decertification);
- Falsification or failure to provide any information requested by C-NRPP to investigate any misconduct or code of ethics violation;
- Accepting payment for services but failing to reasonably provide those services in a timely manner;
- Cheating or other irregularities related to the administration of a C-NRPP examination;
- Failure to maintain the confidentiality of certification examination questions or answer sheet;
- Unauthorized possession of, use of or access to C-NRPP examinations, certificates, wallet identification cards, logos of C-NRPP, and any other C-NRPP documents and materials;
- Violation of any provision of the C-NRPP Code of Ethics for C-NRPP Certified Professionals. Any act of fraud, deception or dishonesty in connection with any activity related to C-NRPP;
- Any assault, battery, unlawful harassment, or non-consensual physical contact involving a customer or member of a customer's family, C-NRPP staff or members of C-NRPP related committees;
- Any other material and intentional misconduct, not otherwise listed above, which is detrimental to the image or reputation of C-NRPP.

All decisions to deny, revoke, discipline, or suspend a C-NRPP certification shall be final and binding on the C-NRPP Certified Professional or prospective C-NRPP Certified Professional. Any professional aggrieved by a decision may choose to submit the dispute to binding arbitration in accordance with the rules and procedures established by the Canadian Commercial Arbitration Act. All arbitration awards shall be final and binding on the parties and enforceable by appropriate proceedings under the applicable laws of Canada. Unless otherwise instructed by the arbitrator, each party shall pay its pro rata share of the reasonable fees and expenses of the arbitrator.

#### **Mandatory Insurance Requirements for C-NRPP Mitigation Professionals:**

##### **The requirement:**

Coverage should include:

- \$ 2 million Commercial General Liability
- \$ 2 million Radon Measurement and Mitigation Errors and Omissions

##### **Proof of Coverage:**

Certificate of Insurance stating:

- Date coverage is bound
- Confirmation of insurance coverage including all above limits have been met or exceeded