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Proctor Security Agreement Canadian – National Radon Proficiency Program (C-NRPP)

The C-NRPP Radon Measurement and/or Mitigation Exams, and the items comprising them, remain at all times the property of the Canadian - National Radon Proficiency Program (C-NRPP). For your own protection and for that of other agencies using this material, it is essential that its confidential nature be safeguarded. As part of the responsibility of administering this test for C-NRPP, you are asked to agree to the following conditions:

1. Examination must be kept under lock and key until examination time.
2. Under no circumstances may you copy or retain questions in your file.
3. Under no circumstances shall any questions included in this examination be released to any other agency, or made available for any purpose whatsoever.
4. All instructions included with examination materials must be read and followed.
5. Proctors may ***not*** be an instructor of the course for which the exam is administered, nor may a proctor be an immediate supervisor or employer, immediate relative, or friend of an examinee.
6. All proctors must agree to abide by this Security Agreement and signed a C-NRPP Proctors Security Agreement before exams are administered. Proctor Security Agreements will be included with exam materials and must be returned with completed exam packages.
7. Candidates are prohibited from copying examination items.
8. Candidates are not to leave the examining room without returning all examination materials.
9. All examination materials are to be returned to C-NRPP immediately after the last examination has been held, unless other arrangements have been made by way of prior written approval by the Canadian - National Radon Proficiency Program (C-NRPP).
10. Any unusual conditions are to be reported on the Exam Reporting Form.
11. The proctor will ensure the security and confidentiality of the exam, any deviation by the proctor that may compromise the confidentiality of the exam and necessitate a re-development of the exam, a fee of \$1000 will be assessed.

I, the designated Proctor, hereby agree to honor the above conditions in all respects.

Signature

Date

Name clearly printed or typed

Title

Please complete this form and return to the examinee to be uploaded when ordering the exam.